(Name of Manager)

(Employer)

(Address)

(Address)

(Town/City)

(Postcode)

Remedial

(Date)

Dear (Name of Manger)

RE: NOTIFICATION OF RE-INSPECTION FOLLOWING REMEDIAL ACTION

I am writing to you to inform you that I will be conducting a re-inspection following remedial action, In accordance with Regulation 5 Paragraph 58 of the SRSC Regulations 1977

I invite you to be in attendance on (Date)\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at (Time)\_\_\_\_\_\_\_\_\_\_\_\_\_

A report of the re-inspection with be communicated to the Health and Safety Committee and brought to the attention of the workforce as a whole

Yours Sincerely

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GMB Health & Safety Representative

CC (Officer/RHSO)